

# SAINT JOHN THE BAPTIST PARISH PASTORAL COUNCIL

## Minutes

August 12, 2014

**Welcome:** Keith welcomed all.

**Opening Prayer:** Father led us in the Opening Prayer --- “**Connected in the Spirit**”

**Roll Call:** Present: Fr. Day, Stephanie Book, Merle Kruer, Tony Balmer, Keith Heck, Cathy Graninger, Ryan Kruer, Connie Missi, Sharon Schmidt, Bette Buechler, Betty Roll, Mike Cundiff, Lisa Heck, Marlin Andres

Excused: None

Absent: None

**Minutes:** Merle made a motion to accept the minutes as presented. Marlin seconded. All approved.

### **ITEMS FOR DISCUSSION:**

**Completion/Accuracy of Roster Information for the web page:** Father asked for any corrections to the updated roster that has been prepared.

**Christ Our Hope 2014-2015 Information:** Goal: \$10,317; this appeal will begin with Intercession at Masses for the last weekend in October. Pledge cards will be mailed to parishioners for completion before Intention Sunday weekend.

**Amendment & Revision of Constitution:** Marlin made a motion to accept the proposed changes for revision of the Parish Pastoral Council Constitution. Merle seconded. All approved.

**Reviewing of Cemetery Policy for publication:** Policy #7 needed more clarification so the Council members suggested that the last sentence in the Policy to read the following: “Any expense incurred by the Cemetery to move monuments in order to open adjacent graves will be borne solely by the family of the monument being temporarily removed.” Marlin made a motion to approve the change. Lisa seconded. All approved.

**Priests and Residences Policy:** Fr. Day informed the Members of the council of these policy and guidelines. Fr. Day and Richie Andres plan to document/video what belongs to the parish and what belongs to Fr. Day.

**Connected in the Spirit Information Sheet:** A starting date has not been set for our Deanery at this time.

## **COMMISSION REPORTS:**

**Faith Formation:** We have three new catechists this year: Amber Missi, Jenny Pierce, and Leslie Smith. We met in the school building on Saturday, August 11, 2014. We had an orientation for the new catechist along with JoAnn Cundiff, Peggy Koetter, and Tina Nash. We reviewed the school year calendar and came up with plans for projects. Classes are beginning this coming Sunday, August 17, 2014. Class time is between the two Sunday Masses. One of the projects we are doing is inviting Grandparents to visit classes. This year Grandparents Day will be September 17, 2014.

**Catholics Youth Ministry:** Father met with St. Mary, Navilleton's current youth leader, Vicki Waterberry. They have negotiated pay but she prefers not to become a full-time employee. Vicki will work under 30 hours a week at both parishes. Vicki will introduce herself at the Masses on August 30-31, 2014.

**Liturgical and Spiritual:** The Commission met on August 5, 2014. This Friday, August 15, is the Holy Day for the Feast of the Assumption of Mary. Holyday Masses will be celebrated at 8:00am and 7:00pm. The Baby Bottle Boomerang fund-raiser programs will begin on October 6, 2014. We have three new lectors. We have ordered Lector workbooks needed for the First Sunday of Advent.

**Maintenance:** We are currently looking for someone to fill the maintenance position. This is a volunteer-position at this time. The volunteer is reimbursed for mileage and reimbursed for purchases made for the parish. Potential nominees that have been considered are Lauren Bauer, Bob Boone, and Tim Eberle.

**Stewardship Commission Formation:** The council approved and appointed Lisa Heck for the Stewardship position. She is looking for people to join the commission. Father and Lisa will set a day to meet.

**Financial Report:** The balance in the general account is \$69,741.17 and the balance in the festival account is \$37,610.50.

The Finance Council met on July 22nd. At this meeting the fourth quarter financial report for the parish was finalized. It was included with the August 3 weekend bulletin. The narrative portion of the report discussed "Gaming Income" (net 15,833.39) and "Non-Gaming Income" (net 46,935.14). From the net "Non-Gaming" income, the Finance Council deposited \$40,000 into our ADLF account. The remainder will be used for start-up for next year's festival. After the deposit, the ADLF account balance is \$395,681.93.

Fr. Day shared with the Finance Council the document which outlines in detail the responsibilities of the priest and parish relative to the parish residence. He also shared the need to modify the Parish Constitution due to the formation of the Stewardship Ministry Commission. He pointed out the need for the Finance Council to recommend a dollar amount for expenditures allowable without the approval of the Parish Council. The Finance Council suggested a \$2,000 limit. This amount was accepted and ratified by the Parish Council.

The Finance Council was also advised of the securing of bids for staining the deck on the parish residence. The bid was since received and was \$1,440 for staining the deck with two coats of solid color stain, and painting all T111 surfaces on the parish center and residence. The Parish Council approved this expenditure and it was ratified by Fr. Day. Marlin made a motion to approve the job. Merle seconded. All approved.

The next Finance Council meeting is scheduled for August 26, 2014 and all are invited to attend.

**What needs to be communicated:** Put a notification in the upcoming church bulletin and on website that the cemetery policy has been updated.

**Communication:**

NEXT MEETING: September 9<sup>th</sup> at 7:00pm

Father led us in our closing prayers.